



**APPLICATION FOR MINISTERIAL STANDING  
WITH THE  
CONGREGATIONAL CHRISTIAN CHURCHES IN CANADA**

CONGREGATIONAL CHRISTIAN CHURCHES IN CANADA

PO Box 463 Simcoe, ON N3Y 4L5

Telephone: (519) 751-0606

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Email: [4cnational@gmail.com](mailto:4cnational@gmail.com)

**\*\*\* This application will be copied. Please use a black pen to complete form. \*\*\***

# CHECKLIST

## STEP ONE:

- Police Check – Sterling Backcheck - contact National Office to complete
- \$100.00 Application Fee – includes cost of application and police check
- 4 References using Confidential Reference Form. This form is found on the website or contact the National Office. ***Please note: Applicant is responsible for ensuring all four references have been completed and sent to National Office.***

## STEP TWO:

- Complete Application Enclosed
- Personal Statements Enclosed
- Questions Regarding By-Law #1
- Transcripts for those applying for Ministerial Ordained or Licensed Minister Credentials
- Previous Ordination Certificate (if applicable)
- Personal Certification – signature required

Upon receipt of all of the above, the Credentials Committee will contact you for an interview. Upon completion of your interview, the Credentials Committee will review all of the documentation and then make a recommendation to the National Board of Directors. Once a decision has been made, you will be notified in writing.

**CREDENTIALS REQUESTED:**

Ordained Minister    Licensed Minister    Lay Minister    Ministerial Student

**PERSONAL INFORMATION:**

Full Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
(mm/dd/yy)

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Marital Status \_\_\_\_\_ Spouse's Name \_\_\_\_\_

Previously Divorced? \_\_\_\_\_

Children and ages:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Current Citizenship Status \_\_\_\_\_

Have you ever declared bankruptcy? \_\_\_\_\_

Do you have a criminal record? \_\_\_\_\_

Church you are presently attending \_\_\_\_\_

Church membership if different from above \_\_\_\_\_

Date and Place of Ordination (if applicable) \_\_\_\_\_

Ordaining Body \_\_\_\_\_

Present Association with whom you hold current Ministerial Credentials:

Denomination: \_\_\_\_\_

Denomination Address: \_\_\_\_\_

\_\_\_\_\_

**NOTE:** Individuals seeking Ministerial Ordained status are required to submit a copy of their Ordination Certificate.

**EDUCATION:**

Please list the schools/educational institutions you have attended beginning with the most recent. Please include copies of your most recent transcripts. Give the School or Institution's name, address, years you attended, and any certificates/degrees you earned.

School's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Years attended: \_\_\_\_\_

Degree or Certificate Earned: \_\_\_\_\_

School's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Years attended: \_\_\_\_\_

Degree or Certificate Earned: \_\_\_\_\_

School's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Years attended: \_\_\_\_\_

Degree or Certificate Earned: \_\_\_\_\_

School's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Years attended: \_\_\_\_\_

Degree or Certificate Earned: \_\_\_\_\_

School's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Years attended: \_\_\_\_\_

Degree or Certificate Earned: \_\_\_\_\_

**EMPLOYMENT:**

Please submit a history of your employment beginning with your most recent.

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Dates: \_\_\_\_\_

Position: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Dates: \_\_\_\_\_

Position: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Dates: \_\_\_\_\_

Position: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Employer: \_\_\_\_\_

Address: \_\_\_\_\_

Dates: \_\_\_\_\_

Position: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**VOLUNTEER SERVICE:**

Please list any volunteer or ministry experiences:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

As a candidate for credentialing in the CCCC, an Applicant must read and agree with the Articles, By-Law #1 and Policies of the CCCC. Please contact the National Office for access to an online copy of these documents.

**ADDITIONAL COMMENTS/QUESTIONS:**

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## QUESTIONS REGARDING BY-LAW #1

Dear Ministerial Applicant:

Please contact National Office to obtain a copy of By-Law #1. You may request a hard copy or have a copy emailed to you.

It is our desire to help you become familiar with the terms, privileges and expectations of the CCCC. In order to complete this questionnaire, you will need a copy of By-Law #1. Please refer to the sections and page numbers in the By-Law which are in brackets.

1. An application for membership in the CCCC shall state amongst other things that the individual or church applying for membership in the CCCC (Section 3.2 Pg. 23) agrees to be bound by the \_\_\_\_\_ as set out in the By-Laws...

2. The six categories of voting membership in the CCCC (Section 2.2, Pg. 22) are:

- i. \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_
- iv. \_\_\_\_\_
- v. \_\_\_\_\_
- vi. \_\_\_\_\_

3. Church membership in the CCCC provides members with certain rights. Each member church is entitled to send (Section 4:2(iii), Pg.26) \_\_\_\_\_ delegates for the first 100 members to the annual meeting.

4. Some of the responsibilities of Member Churches (Section 4.3.1 – 4.3.vii, Pg. 26-27) are:

- i. \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_
- iv. \_\_\_\_\_
- v. \_\_\_\_\_
- vi. \_\_\_\_\_
- vii. \_\_\_\_\_
- viii. \_\_\_\_\_
- ix. \_\_\_\_\_
- x. \_\_\_\_\_

5. It is a responsibility of credentialed members to (Section 5.8(ii), Pg. 33 \_\_\_\_\_  
\_\_\_\_\_.

6. What are they to do if they are unable to attend? \_\_\_\_\_  
\_\_\_\_\_.

7. In Section 10:4 (i-viii), Pg. 44, there are eight reasons listed for discipline of Churches or Credentialed Individuals. Please indicate four of those reasons:

i. \_\_\_\_\_

ii. \_\_\_\_\_

iii. \_\_\_\_\_

iv. \_\_\_\_\_

8. The governing Board of the CCCC (Section 13.1, Pg. 53) is called: \_\_\_\_\_  
\_\_\_\_\_.

9. a. Every active credentialed person must submit these pieces of information (Section 5.8(vi), Pg. 34).

i. Annual \_\_\_\_\_

ii. Annual membership \_\_\_\_\_

iii. Proof of current \_\_\_\_\_ insurance coverage

iv. And any other statutory requirements to the National Office.

b. The above materials must be submitted by (Section 5.8(vi) Pg. 34)

\_\_\_\_\_.

Thank you for taking time to become familiar with the By-Law Number 1.



**PERSONAL STATEMENTS:**

Please prepare brief statements for the following. Be prepared to be questioned regarding these statements during your interview:

1. A brief testimony of your spiritual journey (conversion and growth), call to ministry and present spiritual life/health.

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2. List your spiritual gifts for ministry as well as other strengths in ministry.

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5. Your view of the relationship between the local church and the CCCC denominational leadership.

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6. Explain why you want credentialed standing within the CCCC.

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7. How do you intend to support the CCCC?

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8. How can the CCCC support and encourage you?

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**REFERENCES:**

As part of this application you will find **four** individual reference forms which must be completed and sent to National Office by your references. Please note: It is the applicant’s responsibility to follow up with your references to ensure they have completed and sent their references to the National Office of the CCCC.

**INTERVIEW:**

You will be contacted by a member of the National Credentials Committee with reference to a personal interview. Please come to this interview prepared to discuss the following:

1. The Articles, By-Law 1 and Policies of the Congregational Christian Churches in Canada.
2. Your spiritual life/health and your family life/relationships.
3. Your financial management.
4. Your ability to manage crises/conflict.
5. Your areas of strength and weakness.
6. Your theological views, including a practical theology as it relates to the local church and your view of lifestyle issues such as marriage, divorce, re-marriage, abortion, euthanasia, sexuality, homosexuality, gambling and secret societies, etc.

**APPLICANT’S PERSONAL CERTIFICATION:**

- I have read and am in full agreement with the Articles, By-Law 1 and Policies.
- I am familiar with the discipline process of the CCCC and, if accepted, I agree to be subject to that process.
- It is my purpose, with God’s help, to keep my conduct above reproach and to live a life worthy of my calling.
- I certify that I have not been the subject of a discipline process, whether Church or denominational, save and except a circumstance that will be discussed at the time of my interview with the Credential’s Committee.
- I certify that:
  - (a) No civil, criminal, or ecclesiastical complaint has ever been sustained or is pending against me for sexual misconduct, or
  - (b) I have never resigned or been terminated from a position for reasons related to sexual or criminal misconduct, or
  - (c) I have never been required to receive professional treatment for reasons related to criminal or sexual misconduct on my part.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Note: For internal use only by the Congregational Christian Churches in Canada