

# Congregational Christian Churches in Canada

## LOCAL CHURCH PROFILE

(Complete this form to the best of your ability and estimate wherever accurate statistical information is not readily available. Thorough completion of this form will enable all prospective pastoral candidates to be better informed about your church.)

Date: \_\_\_\_\_

Name of Church: \_\_\_\_\_

Location Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Names of Board Members: \_\_\_\_\_

Names of Pastoral Selection Committee: \_\_\_\_\_

### 1. PEOPLE INFORMATION

#### Membership:

Total Membership: \_\_\_\_\_  
Number of new members in the past five years \_\_\_\_\_  
Number of families in your Church Directory/mailling list \_\_\_\_\_

#### Average Attendance:

Morning Worship \_\_\_\_\_  
Sunday School \_\_\_\_\_  
Mid-week programs (include small groups) \_\_\_\_\_  
Sunday Evening \_\_\_\_\_

#### Age Distribution of Members and Adherents:

Children (birth-12) \_\_\_\_\_  
Youth (13-17) \_\_\_\_\_  
College and Career Singles (18-25) \_\_\_\_\_  
Young Adults (18-30) \_\_\_\_\_  
Middle Adults (31-45) \_\_\_\_\_  
Older Adults (46-60) \_\_\_\_\_  
Senior Adults (over 60) \_\_\_\_\_

**Occupation of Primary Income Provider (active or retired):**

(Please indicate the number of persons in each category.)

- |                                       |                                      |  |
|---------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> Business     | <input type="checkbox"/> Agriculture | <input type="checkbox"/> Manufacturing |
| <input type="checkbox"/> Construction | <input type="checkbox"/> Education   | <input type="checkbox"/> Other         |
| <input type="checkbox"/> Clerical     | <input type="checkbox"/> Government  | <input type="checkbox"/> Unknown       |
| <input type="checkbox"/> Professional | <input type="checkbox"/> Health Care | <input type="checkbox"/> Food Service  |

***Please indicate in the boxes  
the approximate number of  
Adult Members and Adherents  
with the following education:***

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Public School | <input type="checkbox"/> College           | <input type="checkbox"/> Master's Degree |
| <input type="checkbox"/> High School   | <input type="checkbox"/> Bachelor's Degree | <input type="checkbox"/> Doctorate       |

**2. Facilities Information**

CHURCH BUILDING  
Type of Construction:

Wood Frame_____	Masonry_____	Brick_____
Mortgage Amount	Monthly Lease	Insured Value
\$_____	\$_____	\$_____

Age of facility \_\_\_\_\_ years

State of Repairs \_\_\_\_\_

**Seating Capacity of:**

Sanctuary \_\_\_\_\_

Fellowship Hall \_\_\_\_\_

Number of Classrooms/Nurseries \_\_\_\_\_

**Please check below what additional facilities are available.**

Recreational Facilities Please indicate \_\_\_\_\_

Business Office How Many \_\_\_\_\_

Pastor's Offices How Many \_\_\_\_\_

Other Offices Please indicate \_\_\_\_\_

Library

**Does your church have any plans for expansion or relocation?**

Yes  No

Please explain:

\_\_\_\_\_  
\_\_\_\_\_

**Does the congregation maintain other facilities?**

*(If so, please provide a description)* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**4. COMMUNITY INFORMATION**

*Population of city, town or ministry area of the church:* \_\_\_\_\_

**Current Population Growth**

- Declining                       Stable                       Growing

**Principal employers in the area:**

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**Educational Institutions Nearby:**

- University                       College                       Trade School

**Please describe the neighbourhood where the church is located: (Circle all that apply.)**

- Old / New / Both
- Residential / Commercial / Both
- Owned homes / Rentals
- Apartments / Single Family / Both
- Multicultural \_\_\_\_\_ Yes \_\_\_\_\_ No

**Are the church people involved in community life?**

- Yes
- No

**Please list below any organizations and activities that are supported by the church people.**

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**5. ORGANIZATION AND ADMINISTRATIVE INFORMATION**

**Is the membership list current?**

- Yes             No

**Has the church adopted a Vision Statement and does it currently have a Ministry Plan that compliments this vision?**

- Yes             No

**Briefly describe both your vision statement and your church's ministry plan.**

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**Does the church operate under an approved budget?**

- Yes             No

**Are there published annual reports to the congregation?**

- Yes  
 No

**6. PERSONNEL EMPLOYED BY THE CHURCH**

**Please list all full time and part time paid or appointed volunteer staff:**

Position	Paid	Volunteer	Full-Time	Part-Time
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**7. PASTORAL/CHURCH RELATIONS**

How long has the past three previous Senior Pastors served?

- |               |                    |
|---------------|--------------------|
| 1. Name _____ | No. of years _____ |
| 2. Name _____ | No. of years _____ |
| 3. Name _____ | No. of years _____ |

Under what conditions did they leave?

(Please explain in an objective manner any issues or feelings surrounding their departure. Use additional paper, if necessary.)

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Has the church been divided over pastoral leadership in recent years?

(Please explain. Use additional paper, if necessary.)

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What did the church enjoy about the last three Senior Pastors' leadership styles?

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**8. PASTORAL FINANCIAL SUPPORT (Current annual amounts.)**

<b>Year salary was last reviewed</b>	_____
Base salary	\$ _____
Housing Allowance	\$ _____
Life/Medical-Dental/LTD Package	\$ _____
Pension	\$ _____
Travel Allowance-per km or flat rate	\$ _____
Entertainment Allowances	\$ _____
Other Allowances	\$ _____
Allowed days/weeks away: (Annually)	
Vacation Days	# _____
Ministry at a Family Camp	# _____
Guest speaker at other churches/ministry events	# _____
Bereavement Days	# _____
Conference/Seminar Days	# _____
Educational Leave	# _____

**9. PASTORAL LEADERSHIP INTERESTS (Circle the three most important to your church.)**

- |                    |                       |                      |
|--------------------|-----------------------|----------------------|
| Biblical Preaching | Youth Ministry        | Christian Education  |
| Community Outreach | Senior Adult Ministry | Evangelism           |
| Administration     | Leadership            | Stewardship Emphasis |
| Prayer Leadership  | Visitation            | Singles Ministry     |
| Membership Growth  | Counselling           | Missions             |
| Other _____        |                       |                      |

**10. CONGREGATIONAL PRIORITIES**

The words and phrases listed below help define a congregation's ministry. They are not listed in any order of significance. PLEASE CIRCLE THE 10 WORDS OR PHRASES THAT MOST CLEARLY IDENTIFY YOUR CONGREGATION'S PRIORITIES. (It is important that you do not circle more than 10 words or phrases. You will have to make some choices.)

- |                       |                     |                       |
|-----------------------|---------------------|-----------------------|
| Altar services        | Christian Education | Athletic teams        |
| Group retreats        | Radio/TV programs   | Ministry Plan         |
| Traditional Worship   | Bible doctrine      | Baptismal services    |
| Contemporary Worship  | Seeker sensitive    | Discipleship training |
| Blended Worship       | Christian camping   | Friendships           |
| Worship Teams         | Team ministry       | Expository preaching  |
| Personal evangelism   | Choir/Ensembles     | Small groups          |
| Training seminars     | Financial Giving    | Inspired preaching    |
| Volunteers            | Hospital visitation | Pastoral care         |
| Children's Ministry   | Relationships       | Drama Ministry        |
| Youth Ministry        | Fellowship dinners  | Stewardship           |
| Adult Ministries      | Christmas specials  | Prison ministry       |
| Street Ministry       | Missions            | Future Vision         |
| Seeker targeted       | Social ministry     | Visiting shut-ins     |
| Bible studies         | Prayer meetings     | Community             |
| Evangelistic Outreach | Special music       | Building Program      |

**Other** \_\_\_\_\_



Does your congregation have any unresolved conflicts or major issues that will need to be resolved before a new pastor comes to the church? If so, please describe below.

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Please indicate if there are any other pressing concerns, not covered in this profile, that you feel an incoming pastoral candidate should be made aware of. It is always better to be up front about any particular issues that may re-surface later only to cause unnecessary strain between the Pastor and the congregation.

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Are there any other matters you would like to bring to the attention of the Pastoral Candidate? Please indicate below.

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***Please forward this completed profile to all prospective pastoral candidates along with a copy of your latest annual financial report and a copy of your church's constitution.***

